



FAQ - Call for Proposal Bringing Kids Living with HIV to Care in Malawi, Zambia, Tanzania and Indonesia/West Papua

Organization, governance and management

Our organization is not registered, can we still apply?

If your organisation is not registered, you can apply in a consortium for this call for proposal. For example, by joining forces with the national network of people living with HIV, paediatric HIV organizations, local non-governmental organizations or other network organizations. The Lead applicant has to be registered, and thus upload the registration certificate. More information about applying in a consortium can be found on page 12 in [the Call for Proposal](#). Another option would be to apply with a fiscal hosting organization.

We are an international organization/private company, but we work in the field of paediatric HIV / community-based response, can we apply?

Unfortunately, international organisations and/or private companies cannot apply, also not as part of a consortium. As stated in the call for proposal, the following organizations and institutions are not eligible to apply individually nor as part of a consortium.

1. International NGOs (International Non-Governmental Organization)
2. Local branches in Malawi, Tanzania, Indonesia/West Papua, and Zambia of international
3. organizations
4. Individuals, or educational, political, governmental, or religious institutions¹
5. Private or profitable organizations or companies

Can we apply as in an individual organization?

Yes, you can. However, as stated in the call for proposal, there is a strong preference for applications from a group of organizations in a consortium. We aim to select CBO's that work with (e.g., through subgranting) smaller organizations at district level. Therefore, the priority of funding will go to proposals submitted by a consortium.

Are there any conditions for consortium? And why should we apply in a consortium?

The condition for a consortium is that the lead applicant is a non-governmental organization or a community-based organization. You will be asked to upload a MoU (Memorandum of Understanding). The same maximum amount applies for a consortium as well which is 500,000 euros. The maximum number of consortium members is 7 members. We strongly encourage community-based organizations at district level to apply for this grant in a consortium with community-based organizations operating at national level as lead applicants. We support national based community-based organizations to sub-grant community-based organizations operating at district level, and to build their capacity throughout the project period.

¹ Religious institutions are different from faith-based organisation, Religious institutions are congregations and related organizations primarily focused on doctrines, rituals, and other matters directly related to the shared experience of worship. While Faith-based organizations are entities dedicated to specific religious identities, often including a social or moral component. If you are unsure about the eligibility if your organisation, please email us at: grants@aidsfonds.nl

What do you mean by community-based organizations?

Community-based organizations are health associations and support agencies that provide help to people with HIV/AIDS and their families and friends. These services may include counselling as well as HIV testing and referral resources. CBOs are usually registered on the district level.

In terms of experience, will an organization that has experience in HIV and AIDS-but not paediatric HIV programming apply?

In this case, we highly advise you to apply in a consortium where you sub-grant community-based organizations who have the experience in Paediatric HIV community-based interventions and can implement the activities related to the Kids to Care model and its steps: find, test, treat and retain Children living with HIV in care. Your organization can contribute to certain role(s) in the consortium such as research in the Paediatric HIV and/or advocacy for the availability for hiv-treatment for Children living with HIV.

What is the role of academic institutions/ research organisations in this call?

Academic institutions/ research organisations can be part of consortia. In consortia, they could contribute with their expertise on research. You do not necessarily have to link up with academic institutions or research organisations to have a successful application.

Is an African organisation that works in multiple countries, an international organisation and not eligible to apply ?

It depends on the organization's HQ, constitution and governing body. However, an African organization, where the HQ is based within Africa, can apply for this call for proposal.

Can any number of organizations work and apply as a consortium?

There is not specific minimum number of organisations that need to be part of a consortium. The maximum amount of organisations that can be part of a consortium is 7 members.

If we plan to subgrant to CBOs, do we need to sign a MOU with them?

It is preferred. However, it is not obligatory to upload a MoU, it can be developed later.

Finance and budget

We are a community-based organisation, but our organization does not have an audit report, can we still apply?

If your organisation does not have an audit report, you can upload your finance manual or a signed document by the executive director and/or finance manager. This should contain the financial policies, procedure, and practices that show how your organisation is maintaining transparent financial practices. The financial reports and can be uploaded under the audit option on the good grant's application platform. However, as stated in the call for proposal, we highly advise you to apply in a consortium with a lead applicant that has the audit reports available. In this case only the lead applicant can upload the audit reports.

Can we apply for more than 500,000 euros if we are applying for one application from one country?

Unfortunately, no. The maximum amount is 500,000 euros for the whole period of the 1st of January 2024 – 31st of December 2025.

What are the requirements of a (fiscal) hosting organization?

The (fiscal) hosting organization should be registered in your country. During your application you are required to upload the registration certificate of your organisation or the fiscal hosting organisation; the constitution of your organisation or the fiscal hosting organisation; and a MoU with the consortium members and/or hosting organization.

Can an eligible organisation include more than one country in an application and what does this mean for the maximum amount that can be requested?

Yes, that is possible. The amounts are divided as the following: we highly advice you to apply for the maximum of 500,000 euros if you are applying for one country, 900,000 euros if you are applying to two countries, 1,300,000 euros if you are applying for three countries and 1,600,000 euros if you are applying for the four countries.

What is the maximum % allocation to staff and operational cost?

The maximum allocation for the staff and operational costs shall not exceed 30% of the total budget.

Can we customise /change objectives in the budget template?

Yes, please refer back to the Kids to Care Model objectives so you can align your formulated objectives with the Kids to Care model objectives in the call for proposal page 7.

Can income generation activities be funded?

Yes income generation activities can be included but should contribute and add to other objectives of the Kids to Care model. For example, Village Loans and Savings Association can be established, since they also contribute to improved health outcomes for children Living with HIV. Please find more information [here](#).

Can we allocate fund(s) to provide community health workers with a stipend?

Yes, we highly recommend to pay or provide stipend to CHW. This can be included in your budget.

Technical questions about the call for proposal

When is the deadline for the call for proposal?

August 28th, 2023, at 5:00 pm (CET).²

The application name on the first page of the portal, what does that mean and how do we fill it?

In the application name you fill out the name of your project.

Our organisations have difficulties in accessing the Aidsfonds grant platform, can we send our applications via email?

Unfortunately, no. All Applications must be submitted at [Aidsfonds \(grantplatform.com\)](https://grantplatform.com). If you are having a technical problem, please reach out to us on the email: grants@aidfonds.nl.

How can we decide the geographical areas to implement the project?

Ideally, we aim to fund projects which will be working in minimum of the three highest HIV prevalence³ districts in your countries. However, in case you decided not to work in the highest HIV-prevalence districts in your country, you can choose other districts and provide explanation for your choice. As stated in the call for proposal, your proposed project must be implemented in a minimum of three of the highest HIV-prevalence districts in your country. However, in case you have a good reason to not work in the highest HIV-prevalence districts in your country, you can choose other districts providing a detailed explanation about the reason you decided to choose these districts, except for Indonesia. For Indonesia, we aim to fund applications which will be working in West Papua Province and the districts within the province

² Please keep in mind the time difference between The Netherlands and your country.

³ the HIV prevalence here refers to the HIV prevalence among children who are below the age of 14 years old

We are an organization from Indonesia, but we are based in Jakarta / (or any other district outside West Papua). Can we apply?

As long as your organisation is based in Indonesia, yes. Your organisation can be based in other areas of Indonesia that are outside West Papua. However, the implementation of your proposed project must be in the three highest HIV-prevalence districts within the province of West Papua.

Can we submit two applications to increase our chances of winning the fund?

Unfortunately, no, only one application per organisation is accepted for this call for proposals. It is also not possible for the lead applicant in one consortium to apply in another application with another consortium, even if they were not lead.

The organisations that I am working for is applying under the new call for proposal, but I am interested in joining the Paediatric HIV Advisory Panel. Can I still apply for the Paediatric HIV advisory panel?

Yes, this is possible. However, you are not allowed to review or judge the application for the organisation that you are working for.

Our organisation is not based in Malawi, Zambia, Tanzania and/or Indonesia/West Papua, can we apply?

Unfortunately, no, only applications from the four target countries will be considered for this call for proposal. Please keep your eyes on our websites for any [new call for proposals](#) or follow us on [LinkedIn](#) subscribe to us [newsletter\(s\)](#).

How many districts or implementation areas can an applicant cover in their implementation?

Ideally, we aim to fund projects which will be working in minimum of the three highest HIV prevalence districts in your countries. Organisations can decide if they want to implement in more districts.

The call for proposals outlines the Kids to Care objectives. But, the proposal format requests to insert own developed objectives? What should we fill out?

We are aware that among Tanzania, Malawi, Zambia, and Indonesia, there are many differences in the context. In previous years and paediatric HIV projects, the Kids to Care model has been implemented in several countries including Mozambique, Zimbabwe, Uganda and South Africa and it adjusted to the context of these specific countries and partners formulated their own objectives. The projects were in line with the Kids to Care model but are adapted to the country context, hence most projects had their own unique elements. Therefore, we highly encourage applicants from the focus countries to come up with their own formulated objectives which align with the Kids to Care model and the funding priorities but is scaled up to fit to context of each country. You can read more about the previous and/or current Paediatric HIV community-based projects which adapted the Kids to Care model [here](#).

Questions about the process

When do we hear more about the outcomes of the call for proposals?

All applications which did not pass the eligibility check will be notified in the first week of September. The applicant will be notified without a detailed explanation. Applications that did pass the eligibility check will also be informed. Unsuccessful applications which are not selected for funds will be notified in mid-October. If the applicant was eligible, qualified for the next round and was not granted the fund, we will provide a detailed explanation with the reason for not being granted the fund.

Who will review our applications?

Applications will be reviewed by Aidsfonds' Paediatric HIV Advisory Panel, which exists out of expert members, as well as health care professionals/community health workers and community members, being (young) mothers with children living with HIV. Aidsfonds will involve communities through co-decision making, the

Paediatric HIV Advisory Panel will serve as a voice for the communities and the panel's expertise helps to create and fund more impactful projects.

If an applicant is not successful in this application but has potential for another grant, do you reach out to them when an opportunity arises?

No we do not inform unsuccessful grants about new opportunities. We highly advise you to keep an eye on our websites for any [new call for proposals](#) or follow us on [LinkedIn](#) subscribe to us [newsletter\(s\)](#).