

Love Alliance Calls for Proposals 2022–2023: List of Questions

Please note:

- **This list of questions is indicative of what the actual application form questions are.**
- **We will not accept submissions via email or through any other documents. To be considered for this call for proposals, please fill in the online application form at aidsfonds.grantplatform.com**

List of questions

1. Please give a brief introduction of your organisation including the vision, mission, founding year, governing body, size of staff and volunteers. (max 500 words)
2. Official name of your organisation and abbreviations (if any)
3. Physical address of your organisation (Street, number, city, country)
4. Contact details of your organisation (Phone number, Email)
5. Contact person for this application (Name, Position)
6. Contact person - email address
7. Legal representative(s) - (Name, Position, Organisation, Email, Phone number)
8. Chairperson of the board (Name, Position, Organisation, Email, Phone number)
9. Bank details organisation (working currency)

1	Account name	
2	Account number	
3	Bank name	
4	Bank Address	
5	BIC/SWIFT code	
6	Currency	

10. Is there a joint signature and payment authorization?

Help field: This means that at least two people in the organisation(s) sign off on all major financial transactions

11. Annual income

		In Euro	In your working currency
1	Annual income 2019		
2	Annual Income 2020		
3	Annual Income 2021		

12. Expected income from other donors in 2022 and for which projects?

		Name of donor	Amount for 2022	Project/work
1	Donor 1			
2	Donor 2			
3	Donor 3			

13. Country(ies) of operation of your organisation

14. Are you a youth-led organisation?

15. Are you a community-led organisation?

Help box: Led by: LGBTIQ+ people, sex workers, people who use drugs, including people living with HIV and young key populations

16. Community/group affiliation (from/with/for)

Help box: LGBTIQ+ people, sex workers, people who use drugs, people living with HIV, youth, young key populations

17. Are you applying as the lead of a consortium?

18. Please provide details on the other consortium members and their role within the proposed project.

19. Please tick this box if you are applying through a host organisation?

20. Details of the host organisation

		Details
1	Official name of host organisation	
2	Physical address of host organisation	
	Contact details of host organisation	
3	Contact person host organisation	
4	Position of contact person at host organisation	
5	Email of contact person at host organisation	
6	Legal representative of host organisation	
7	Chairperson of the board	

		Details
	Bank details host organisation	
8	Account name host organisation	
9	Account number	
10	Bank name	
11	Bank Address	
12	BIC/SWIFT code	
13	Currency	
14	Annual income host 2020 (in working currency)	
15	Country(ies) of operation	

Upload of documents

Are you applying for a small grant (one year, less than EUR 20,000 budget?)

In case you are applying for a small grant and your organisation does not have a valid registration certificate or two years track record, please include references from two other (registered) organisations. One of these can be your host organization. (Name, Position, Organisation, and email address)

	Official name of reference organisation	Name of contact person	Position in organisation	Email address of contact person
1				

Is your organisation registered? Please upload your registration certificate. Please upload a picture or pdf of your organisations registration certificate or the registration certificate of

the hosting organisation. *Note: this document is only for Aidsfonds to review and will not be shared with anybody outside of Aidsfonds.*

Please upload here the constitution or by laws of your organisation in pdf.

Does your organisation have a track record of two years? Please upload here your 2020 annual activity report (or of your hosting organization)

Please upload here your 2019 annual activity report (or of your hosting organization)

Please upload here your 2020 annual financial audit report (or of your hosting organization)

Please upload your 2019 annual financial audit report (or of your hosting organization)

(If already present) please upload the Memorandum of Understanding or agreement signed with your hosting organisation.

- 21 In case your organisation is selected, is your organisation willing to share relevant documents to facilitate the due diligence process? (E.g. Bank Information Form, Copies of integrity policy, Corruption and Fraud Management, Whistle blower policy, Risk Management and Finance policy, List of board members, Human Resource policy).

Project related

1. What is the title/name of your project? (max 10 words)
2. In which country(ies) will the project be implemented?
3. In this country/countries, which areas will the programme will be implemented (regions, province, towns)?
4. Provide a short analysis of the context in which your project is implemented?
5. What problem(s) does your project want to address?
6. How will your project address this/these problem(s)? Which strategies or approaches will be used?

7. What are the objectives of the project? List them below

Objective 1	
Objective 2	
Objective 3	

8. What activities will you implement to reach each objective?

9. Who (which key populations) will be reached by this project and how will they benefit from this project?

10. Briefly explain if and how your project affects root causes of gender inequality that affect the wellbeing of your community?

11. Briefly explain if and how young key populations are involved in decision making and project outcomes?

12. Does COVID-19 potentially affect (any phase of) the project? How will you respond to these effects in terms of planning, budgeting and implementation?

13. How does your project contribute to the Love Alliance goals? And to which of the Love Alliance goals?

Goal 1. Capable, inclusive, influential and mutually supportive key populations

Goal 2. An end to sexual, gender-based violence, stigma and discrimination against key populations

Goal 3. Equal access to inclusive, people-centred, accountable, integrated HIV and comprehensive sexual and reproductive health services.

14. To which of the following outcomes of the Love Alliance does your project contribute? Please also mention which activities from your project contribute to these outcomes.

Help box: Each of your project activities may contribute to one or more outcome.

(This table will also be useful in setting up your budget in the next section to assign which project activities link to which outcome).

	Outcomes Love Alliance	How your project contributes
1	S1 Diverse KP communities are organised and meaningfully inclusive and have strengthened their capacity to claim their rights and freedoms	
2	M1 Key population movements have diverse leadership and increasingly engage in policy making processes and decision making	
3	L1 Key population movements are capable, inclusive, influential and mutually supportive	
4	S2 Key population movements collaborate strategically with each other and other relevant civil society actors.	
5	M2 Policy makers and decision making bodies engage with and include key populations within (inter)national fora, processes and the development of (inter)national strategies and policy	
6	L2 Civic space and freedoms of key populations and civil society actors is preserved and expanded and progress is made towards decriminalisation of sex work, marginalised gender identities, same sex relationships, HIV and the possession and use of drugs	
7	M3 Reduce and challenge gender discrimination and stigmatisation of sexual orientation, gender identity and expression and targeted at and experienced by key populations	
8	M4 Governments and other actors are accountable for their commitments on SRHR and HIV/Aids to key population communities.	

	Outcomes Love Alliance	How your project contributes
9	L3 Key populations have access to inclusive, non-judgemental, gender sensitive people centred accountable and comprehensive HIV and SRH services that are adequately and sustainably resourced.	

15. Any other information you might wish to share about your proposed project that we have not asked about, but could be good for us to know?

16. Please fill the period for your project implementation

1	Project start date	
2	Project end date	

17. With what other projects, organisations or institutions are you planning to collaborate with in this project (e.g. formal health care systems, other major organisations not part of your coalition, a Ministry of Health, education or other government agencies, etc.)? Add below and please explain how they are involved.

		Organisations or institutions involved	How are they involved?
1	Organisation 1		
2	Organisation 2		
3	Organisation 3		
4			
5			
6			

		Organisations or institutions involved	How are they involved?
7			

18 Please indicate the amount you like to request for your application in your working currency and in Euros. Please note that the grant will be awarded in Euro and that due to exchange rate fluctuations the amount you will receive in working currency might differ from what you indicate here.

	Year	Enter your working currency (ZAR/ZIM\$/MZN)	Amount in working currency	Amount in Euro
1	Year 1 (9 months)			
2	Year 2 (12 months)			
3	Total amount			

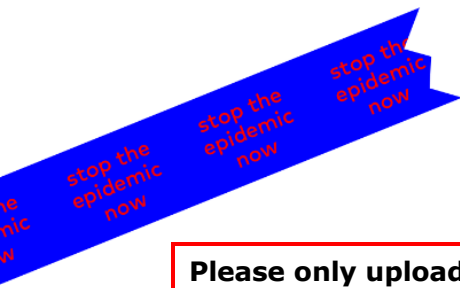
19. How do you plan to sustain the outcomes from this project beyond this grant cycle?

Track record / Capacity

20. Please describe your organisation's experience with a similar project (elaborate on the project and the time frame).

Budget

Please upload your budget here. The budget must reflect the objectives and activities that you have mentioned in your application. The budget template also has instructions on how to fill it.



Please only upload your budget in the correct Aidsfonds Love Alliance format. The format can be downloaded through this link;

<https://aidsfonds.org/cms/sites/default/files/inline-files/la-partner-budget-template2022-2023-en-2.xlsx>

21. I hereby agree with Aidsfonds conditions for applications and the selection and evaluation of applications, as well as the Aidsfonds Project Agreement Terms & Conditions. All are covered under the Dutch legislation which applies in case of conflict: <https://aidsfonds.nl/uploads/grant-application-regulations-aidsfonds.pdf>

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